



Assistant Cook

Job Description

Position: Assistant Cook

Responsible To: Head Cook

Weekly Base Pay: \$335.00

Time Commitment: 7 Weeks

Qualifications:

1. Has a sincere love for the Lord and a desire to see campers know and grow in Him.
2. Is in agreement with New Life Island's philosophy.
3. Is eager to learn, loves campers, and shows a consistent walk with God.
4. Is flexible and willing to work with campers and other staff members.
5. Is interested and competent in carrying out kitchen duties.
6. Has a desire to increase in knowledge and skill related to food preparation.

Responsibilities:

1. Be a witness for Jesus Christ in all words and actions.
2. Help maintain a Christ-like, servant atmosphere in the work area.
3. Be courteous and friendly to everyone.
4. Attend all staff meetings, on time.
5. Keep the kitchen area clean and neat at all times (includes pantry and refrigeration).
6. Be safety conscious, performing tasks and operating equipment as trained.
7. Help the Head Cook with all appropriate kitchen-related tasks, including preparing food, serving meals, washing dishes, taking care of leftovers, and cleaning the kitchen.
8. Be in the kitchen on time for every shift, ready to work.
9. Be prepared to show up earlier than the Kitchen Crew and stay later than the Head Cook, to assist with meal prep and oversee cleanup.
10. Assist the Head Cook in cooling and storing leftovers, keeping refrigerators and freezers organized, and keeping an accurate inventory of food and supplies.
11. Be prepared to operate the meat slicer (over 18) and record refrigeration temperatures.
12. Help to manage the kitchen crew, assigning tasks as approved by the Head Cook.
13. Help other Kitchen Crew members complete tasks quickly and thoroughly.
14. Consistently follow food safety instructions given during training.
15. Oversee thorough cleaning of the kitchen and dishes, including sweeping the kitchen after every meal and mopping at the end of every day.
16. Ensure cleaning and sanitizing procedures are followed for the dish area after every use.
17. Ensure garbage is taken out after every meal and whenever necessary.
18. Be prepared to help with food deliveries, no matter what time the truck arrives.
19. Be ready and willing to help with tasks not included in this job description!

990 River Road Upper Black Eddy, PA 18972

610-294-9644 • camp@nli.org

nli.org